STUDENT GOVERNMENT ASSOCIATION CONSTITUTION

PREAMBLE

We, the students of Paine College, in order to develop a spirit of cooperation in the growth of the institution; to encourage student initiative; to facilitate scholastic achievement; to create a unified bond and fellowship to afford development through self-expression, self-control, and leadership, and to serve as an intermediary between the administration and students in matters of general welfare, do hereby establish and adopt the following constitution and bylaws.

ARTICLE I
Name

Section 1 This organization shall be known as the Student Government Association (SGA) of Paine College.

ARTICLE II
Purpose

Section 1 To offer opportunities for members of the Association to share concerns, express opinions and jointly participate in the solution of problems with other members of the College Community.

Section 2 To provide and execute approved programs, projects and events designed to enhance the entire College Community.

Section 3 To foster and to recognize high standards of service and professionalism as demonstrated in the furtherance of the educational purpose and the overall mission of Paine College.

ARTICLE III
Membership

Section 1 Membership in the Student Government Association shall consist of all students enrolled at Paine College and all duly elected officers and representatives of the Student Government.
ARTICLE IV
Structure

Section 1 The Student Government Association shall be divided into three divisions as follows: Executive Division, Legislative Division and Administrative Division.

Section 2 The Executive Division shall be comprised of the Executive Board. The Executive Board shall consist of the President, First Vice-President, Second Vice-President, Secretary, Treasurer, Chaplain, Parliamentarian, Miss Paine College, Mr. Paine College, Miss Homecoming, Mr. Homecoming and all Board Chairpersons.

Section 3 The Legislative Division shall be comprised of the Board of Senators. The Board of Senators shall consist of one Senator from each class; one Senator from each major; one Senator from each campus organization, including Residence Life and Greek organizations; one Senator from each Residence Hall, and five Senators-at-Large will be appointed by the Executive Board.

Section 4 The Administrative Division shall be comprised of the Student Union Board of Governors and Student Initiated Volunteer Board.

Section 5 Any vacancy in the Student Government shall be filled by appointment from the Executive Board of the Student Government Association.

ARTICLE V
Programs, Committees and Meetings

Section 1 All programs and committees, including the Board of Senators, Student Union Board of Governors and Student Initiated Volunteer Board, shall be administered by the Executive Board, which is composed of elected officers.

Section 2 A quorum shall consist of a simple majority of the members present at any given meeting of the Student Government Association meetings.

Section 3 All the Boards of the Student Government Association shall meet at least twice a month. Special meetings of these Boards can be called by the President of the Student Government or by petition from ten percent (10%) of the student body.

Section 4 All Boards must keep accurate records of attendance and minutes at all meetings. All Boards must keep reports for their particular Board and
read them at the next regular meeting of the Executive Board.

Section 5 General Assembly meetings are open to the entire student body, faculty, staff, administration and alumni.

Section 6 Funding of campus organizations is contingent upon their representation at all Board of Senators meetings.

Section 7 Proceedings in the Student Government Association shall be conducted in accordance with Roberts' Rule of Order, where said rules do not conflict with this document.

ARTICLE VI
Amendments to the Constitution

Section 1 The Executive Board and/or the Student Government Association may propose amendments to this Constitution. In cases where the College makes changes in policies and procedures, which are reflected in this Constitution, those changes shall automatically become a part of this document.

Section 2 Procedures
A. Any proposed amendment must be typed.
B. If proposed by the Executive Board, the amendment must be voted on by the Board of Senators.
C. If an amendment is proposed by the Student Government Association, it must be voted on by the student body.

Section 3 Ratification
Such an amendment must be ratified when approved by a majority of the Student Government Association.

ARTICLE VII

The Fifteenth Street Campus shall be the main campus for Paine College Students; however, students enrolled at the Fort Gordon Campus shall be entitled to all the privileges prescribed by this Constitution.
ARTICLE I
Authority and Powers

Section 1 The Student Government Association shall have the power to:
A. Conduct all elections for Student Government Association and any other election of importance to the entire student body.
B. Make suggestions and recommendations to the College and/or Student Government Boards on planning, execution, and evaluation of its programs.
C. Make any recommendations in writing to any part of the College Community on behalf of the legitimate interest of the student body.
D. Execute and accomplish plans needed to perpetuate the goals of the Association as reflected by the Constitution.
E. Make rules and regulations, and amend and adopt the Constitution and By-Laws.
F. Maintain access to information pertinent to College operations and to higher education in the State of Georgia, other than personal files and student records.
G. Recommend an annual budget to the College and administer the funds allocated to the Student Government Association and all programs funded by it.
H. Recommend the allocation of funds for the operation of Student Government and its projects, as well as recommend allocation of funds to chartered campus organizations for their programs and projects and regulate the use of funds upon the approval of the College.
I. Protect legitimate rights and interest of the student body.
J. Be sole, legitimate, organized representative of the student body at Paine College.
K. Provide for the perpetuation of the goals of the College.

ARTICLE II
The Executive Board

Section 1 The Executive Board shall have the power to:
Work with the student body and the College Administration on institutional policies and regulations.

Section 2 Act as a liaison between the student body and College Administration.

Section 3 Provide leadership for the student body.

Section 4 Meet at least twice a month.
Section 5 Review and approve the finalized budget.

Section 6 Create new agencies that provide social and educational activities that Student Government believes most closely approaches the needs and desires of the student body.

Section 7 Take an active role in Freshmen Orientation.

Section 8 Maintain a filing system dealing with pertinent past and current information.

ARTICLE III
Elections of Executive Board Officers

Section 1 The officers elected to the Executive Board shall be:
President
First Vice-President
Second Vice-President
Secretary
Treasurer
Chaplain
Parliamentarian
Miss and Mr. Paine College
Miss and Mr. Homecoming

Section 2 The officers of the Executive Board of the Student Government Association shall be elected by majority vote of the student body.

ARTICLE IV
Qualifications

Section 1 All officers and representatives of the Executive Board must be and remain full-time students during their tenure in office.

Section 2 Each officer and representative must have cumulative grade point average of 2.5 or better and must have earned at least a 2.0 GPA (in a minimum of 12 hours) during the semester preceding the elections. The officer or representative must maintain an average of 2.3 during the term in office.

Section 3 To qualify for the Office of Parliamentarian, Chaplain, Secretary, Treasurer, First Vice-President or Second Vice-President, a person must be at least a Sophomore at the time of election, or at the time of service.
Section 4  
To qualify for the Office of President, a person must be an upcoming Junior or Senior and must have previously served in an office in the Student Government in any division.

ARTICLE V
Officers and Duties of the Executive Board

Section 1  
Each officer must keep a notebook of all activity planning and progress that shall be passed on to the next year’s officer. Each officer must also assist in maintaining Student Government office hours.

Section 2  
It shall be the duty of the President to:
A. Be the official spokesperson and report official recommendations of the Student Government Association to the College Community.
B. Preside over all regular Student Government Association General Assembly meetings and Executive Board meetings.
C. Share with the Treasurer the responsibility for all Student Government Association finances.
D. Formally announce all regular Student Government Association meetings at least four days in advance. Special meetings require at least 24-hour notice.
E. Schedule and announce all Executive Board meetings at least two days in advance.
F. Coordinate the duties and activities of the Student Government.
G. Appoint and remove the chairpersons of all Student Government Boards.
H. Vote at Student Government meetings in the event of a tie.
I. Maintain rapport with the Student Government Association of other academic institutions.
J. Assist Student Government Association Advisor in scheduling leadership workshops for the betterment of the Association.
K. Collaborate with President of the College and the Dean of Student Affairs concerning any issues of student interest.
L. Appoint members of Executive Board to participate in Student Government.
M. Maintain regularly scheduled office hours for at least two hours per weekday.
N. Serve as the representative to the College Board of Trustees.
O. Submit one article per semester to the College Newspaper discussing topics relevant to the Office of the President.

Section 3  
It shall be the duty of the First Vice-President to:
A. Assume all powers and responsibilities of the President when the President is absent or unable to perform the duties of President.
B. Succeed to the Office of the President for the remainder of the term of
office if the President resigns or is removed from office.
C. Preside over Board of Senators meetings as Speaker of the Senate.
D. Monitor the activities of the Board of Senators.
E. Serve as the official representative of the Board of Senators.
F. Oversee the management of the Student Government Association
Constitution and By-Laws.
G. Represent Student Government Association at all appropriate faculty
meetings.
H. Submit one article per semester to the College Newspaper discussing
topics relevant to the Office of First Vice-President.

Section 4
It shall be the duty of the Second Vice-President to:
A. Serve as Executive Administrative of the Administrative Division.
B. Monitor the activities of and pertaining to College policies which deal
with all student services.
C. Assist in programming on issues of interest to the campus community,
such as Homecoming.
D. Act as an assistant to the President, carrying out all other assignments
as described.
E. Submit one article per semester to the College Newspaper discussing
topics relevant to the Office of Second Vice-President.

Section 5
It shall be the duty of the Secretary to:
A. Keep an accurate written record of the proceedings of all meetings of
the
Executive Board, the Board of Senators and General Assembly.
B. Keep an accurate written record of the attendance of each member at all
meetings of the Executive Board and the Board of Senators.
C. Provide external communication to students, faculty, administration
and the community at large.
D. Develop press releases and brochures promoting Student Government
and its activities.
E. Create and distribute the advertisements for activities sponsored by the
Student Government.
F. Address information management issues pertaining to student needs
and services.
G. Create and maintain Student Government websites/email.
H. Submit articles to the College Newspaper and other publications about
Student Government activities.
I. Prepare and maintain an annual report of all activities during his/her
tenure.
J. Work and communicate with the College’s Office of Public Relations.
K. Submit one article per semester to the College Newspaper discussing
topics relevant to the Office of the Secretary.

Section 6

It shall be the duty of the Treasurer to:

A. Monitor the activities of and pertaining to College policies which deal with budgetary issues.
B. Share with the President the responsibilities for all Student Government Association finances.
C. Distribute fairly all monies among campus organizations, groups and special requests.
D. Prepare and maintain an annual report of all expenditures during his/her tenure.
E. Work and communicate with the Chief Fiscal Officer on issues of interest of the College community.
F. Monitor and advise all financial officers of the campus organization.
G. Monitor and promote annual giving to the UNCF from charter organizations on-campus.
H. Submit one article per semester to the College Newspaper discussing topics relevant to the Office of the Treasurer.

Section 7

It shall be the duty of the Parliamentarian to:

A. Advise the President with respect to ruling on parliamentary procedure.
B. Monitor proceedings throughout all meetings of the Executive Board, Board of Senators and General Assembly.
C. Serve as Chairperson of the Student Election Commission. In the event that the Parliamentarian runs for an elected position, the President shall serve as or appoint the Chairperson.
D. Submit one article per semester to the College Newspaper discussing topics relevant to the Office of Parliamentarian.

Section 8

It shall be the duty of the Chaplain to:

A. Provide spiritual leadership to campus community.
B. Collaborate with campus pastor in supervision of campus devotion services.
C. Serve as Chairperson of the Christian Life Committee.
D. Submit one article per semester to the College Newspaper discussing topics relevant to the Office of Chaplain.

ARTICLE VI

Election of Miss and Mr. Paine College

Section 1

Candidates must have the following qualifications:
A. At least a 2.8 cumulative GPA.
B. Sophomore or Junior status at the time of election.
C. Sterling attributes of character.
   D. In good standing with the College with no disciplinary record.
   E. Not have been convicted of any crime.

Section 2
Candidates for Miss and Mr. Paine will participate in a pageant in which good posture, poise, talent, charisma and speaking ability will be observed through the following competitions: projection question, formal wear, talent and interview. Additionally, candidates will participate in a student forum and the student body will cast their vote for the candidate of their choice during general elections.

Section 3
The popular vote will determine the winning candidate.

Section 4
Miss and Mr. Paine must sponsor at least two activities each semester, totaling four for the entire year.

Section 5
The Executive Board, including the reigning Miss and Mr. Paine (if available) and Miss and Mr. Paine-Elect, will plan the Coronation and other special events.

Section 6
The pageant for Miss and Mr. Paine will be held in the month of April during the week of general elections.

Section 7
The duties and responsibilities of Miss and Mr. Paine College are:
   A. Promoting College spirit.
   B. Serving as official ambassador of the College.
   C. Assisting in planning Parent Weekend.
   D. Performing other duties as requested by the President and the Office of Public Relations.

Section 8
Miss and Mr. Paine College must keep a notebook of all activity planning and progress that shall be passed on to the next year’s officer. They must also assist in maintaining Student Government office hours.

ARTICLE VII
Election of Miss and Mr. Homecoming

Section 1
Candidates for Miss and Mr. Homecoming must have the following qualifications:
   A. At least a 2.5 cumulative GPA.
B. Sophomore or Junior status at the time of election.

Section 2 Candidates for Miss and Mr. Homecoming must possess the following qualities:
A. Good posture
B. Poise
C. Speaking ability
D. Charisma
E. Sterling attributes of character

Section 3 Popular vote shall determine the winning candidate.

Section 4 Miss and Mr. Homecoming shall assist in planning, participating and taking an active role in Homecoming events.

Section 5 Miss and Mr. Homecoming must keep a notebook of all activity planning and progress that shall be passed on to the next year’s officer. They must also assist in maintaining Student Government office hours.

ARTICLE VIII
Impeachment Proceedings

Section I All Executive Board Officers, Miss Paine, Mr. Paine and Miss and Mr. Homecoming, may be impeached for negligence or irresponsibility in performing the duties of their offices.

Section 2 The impeachment process shall begin upon the receipt of a written statement from a student at the College to the Dean of Student Affairs clearly outlining the alleged offense.

Section 3 Upon receipt of the statement, the Dean of Student Affairs shall select a committee from the membership of the Student Government Association who shall investigate the charges. No later than seven (7) days after the statement has been presented to the Dean of Student Affairs, the Committee shall report its findings to the Student Government Association.

Section 4 A vote of two-thirds of the students voting shall be required for removal from office. If the impeachment vote stands, the penalty shall be removal from office.

Section 5 Charges may be appealed to the Dean of Student Affairs at any time after a decision has been rendered as long as it is before the current term ends.
ARTICLE IX
The Board of Senators

Section 1 The Board of Senators shall consist of a representative from each class, major, campus organizations, residence hall and five Senators-at-Large. The Executive Board shall also sit on the Board of Senators.

ARTICLE X
Purpose of the Board of Senators

The purpose of the Board of Senators is to:

Section 1 Act as an intermediary between the Executive Board and campus organizations and to bring clubs and organizations closer together in the hopes of promoting widespread involvement.

Section 2 Assist in the governance of and distributing funds to campus organizations.

Section 3 Find effective solutions to problems concerning the student body.

Section 4 Assist students in making significant contributions to the total campus community.

Section 5 Represent the needs and interests of the students within the rules and regulations of the College.

Section 6 Insure that all necessary elections and balloting are fair.

ARTICLE XI
Duties and Functions of the Board of Senators

Section 1 It shall be the duties of the Board of Senators to:
A. Attend all Government Association General Assembly and Legislative meetings.
B. Plan, participate and take an active role in Student Government functions.
C. Be an active member in at least one Student Government Committee or Board.
D. Bring any information and issues that may be of concern or interest to their constituency.
E. Make regular announcements of upcoming events and communicate issues pertinent to students.
F. Strive to foster a closer relationship between classmates and faculty.
G. Strive to provide a means for expression of student’s opinion and open discussion.
H. Appoint by election a Co-Speaker of the Senate, Assistant Secretary, Assistant Treasurer and Assistant Parliamentarian.
I. Vote to determine the fair distribution of funds amongst campus organizations.

Section 2
The Officers of the Board of Senators shall be selected by majority vote of those present.

Section 3
The First Vice-President shall serve as Speaker of the Senate. The Secretary, Treasurer and Parliamentarian of the Executive Board shall also serve in position on the Board.

Section 4
When a Senator is unable to attend a meeting, he/she shall notify the Speaker of the Senate in writing at least 24 hours prior to the commencement of the meeting. He/She should find an individual from his/her constituency to take his/her place. The substitute individual will not have the Senator’s voting rights.

Section 5
Each Senator shall have one vote. If a Senator is unable to be present at a meeting, he/she must forward his/her vote, sealed in an envelope and submit it to the Speaker of the Senate, no later than one day after the vote has been taken. The Executive Board, except for the President, has the same voting privileges as the Legislative Senators. The President shall vote only in the event of a tie.

Section 6
A Senator shall be declared ineligible to serve for any of the following reasons:
A. Any Senator having two or more unexcused absences, or three or more excused absences. Unexcused absences are indicated when the Senator does not notify the Speaker of the Senate in writing of his/her missing a meeting and/or by not acquiring an alternate to represent the Senator at the meeting. The Executive Board shall evaluate reasons for missing meetings and determine the validity of these excuses.

B. Attendance at committee meetings is mandatory. One to three absences may be permitted at the discretion of the member serving as Chair of the Committee. The Committee Chair shall announce the number of absences allowed at the first committee meeting.
C. Any Senator not participating, planning and taking an active role in Student Government functions as determined by the Executive Board shall be declared ineligible to serve.

Section 7
In the case of a Senator being declared ineligible:
A. For class and major Senators, the Executive Board shall appoint a replacement.
B. For organizational Senators, the Executive Board must approve the appointment made by the organization.
C. Additionally, a penalty may be levied against the funding provided for the organization. Any member having declared three or more replacements shall not be eligible for membership the following year.

Section 8
The Board must keep a notebook of all activity planning that shall be passed on to the next year’s officer. The Board must also assist in maintaining Student Government office hours.

ARTICLE XII
The Student Union Board of Governors

Section 1
The Student Union of Governors shall consist of the Executive Board, Board of Senators and various members of the student body.

ARTICLE XIII
Purpose of the Student Union Board of Governors

Section 1
Act as the planning and administrative tool in campus events and activities hosted by campus organizations and to bring about organized methods of hosting for campus organizations.

Section 2
Provide entertainment for the College Community.

Section 3
Promote College spirit.

Section 4
Orchestrates the activities and/or events of all campus organizations.

ARTICLE XIV
Duties and Functions of the Student Union Board of Governors

Section 1
The members of the Student Union Board of Governors shall be selected by appointment from the Executive Board with the approval of the Dean of Student Affairs.

Section 2
The members of the Student Union Board of Governors shall preside over all operations within the criteria and regulations set by the Executive Board Members. In addition, members shall make sure the Student Union
Section 3 The Student Union Board of Governors shall approve the date, time and place of all activities and/or events of campus organizations.

Section 4 The Student Union Board of Governors shall organize campus functions fairly and in good timing.

Section 5 The Student Union Board of Governors shall work closely with the Office of Student Affairs.

Section 6 The Student Union Board of Governors shall assist the Board of Senators in monitoring the operations of campus organizations.

Section 7 The Student Union Board of Governors shall keep accurate records of organizational operations. The Board must keep a notebook of all activity planning that shall be passed on to the next year’s officer. They must also assist in maintaining Student Government office hours.

ARTICLE XV
The Student Initiated Volunteer Board

Section 1 The Student Initiated Volunteer Board shall consist of members of the Executive Board, Board of Senators and various members of the student body.

ARTICLE XVI
Purpose of the Student Initiated Volunteer Board

Section 1 The purpose of the Student Initiated Volunteer Board is to: Act as an intermediary between the campus community and the surrounding community in the College’s attempt to interact with its surrounding community.

ARTICLE XVII
Duties and Functions of the Student Initiated Volunteer Board

Section 1 The members of the Student Initiated Volunteer Board shall be selected by appointment from the Executive Board with the approval of the Dean of Student Affairs.

Section 2 The members of the Student Initiated Volunteer Board shall preside over all operations within the criteria and regulations set by the Executive Board. Members shall make sure the Student Initiated Volunteer Board is
serving its stated purpose.

Section 3 The Student Initiated Volunteer Board shall coordinate and/or locate volunteer opportunities in the community for the student body.

Section 4 The Student Initiated Volunteer Board shall coordinate an humanitarian project each semester for the campus.

Section 5 The Student Initiated Volunteer Board shall keep accurate records of Board interaction operations.

Section 6 The Board must keep a notebook of all activity planning that shall be passed on to the next year’s officer. They must also assist in maintaining Student Government Office hours.

ARTICLE XVIII
Standing Committees

Section 1 Standing committees for the Student Government Association shall be as follows: Student Election Committee, Christian Life, Publication Board, Intramural Sports, Academic Affairs and Discipline and Student Affairs.

Section 2 Each standing committee will consist of a chairperson, who will be appointed by the President and members who will be assigned to these committees by the President.

Section 3 Chairpersons of standing committees shall serve for one year. If a chairperson is unable to serve or the chair’s position becomes vacant, the President may appoint a chairperson pro temp to service.

Section 4 Each committee must submit one article per semester to the College Newspaper discussing the relevance to the committee.

Section 5 Each standing committee must keep a notebook of all activity planning that shall be passed on to the next year’s officer. They must also assist in maintaining Student Government office hours.

ARTICLE XIX
Duties of Standing Committees

Section 1 Student Election Committee
A. This committee shall be composed of the Parliamentarian and at least one representative from Student Government.
B. This committee shall oversee the electoral process and select additional members, if necessary, to carry out this process. The committee shall be responsible for the preparation, supervision and the tabulation of election ballots.

C. This committee shall be responsible for corresponding with all participating candidates about elections.

Section 2  Christian Life Committee
A. This committee shall be composed of the Chaplain and at least one representative from Student Government.
B. This committee shall work in conjunction with the Campus Pastor.
C. This committee shall schedule speakers, singers, people to lead prayer and make all other arrangements in organizational services.
D. This committee shall coordinate and communicate on-campus religious activities, as well as communicate with outreach programs.
E. This committee shall assist in the preparation of campus assembly services.

Section 3  Publication Board
A. This committee shall be composed of the Secretary and at least one representative from Student Government.
B. This committee shall assist in the publication of campus literature, such as, the College Newspaper and the College Yearbook.
C. This committee shall present opportunities for students to be involved in campus publications.

Section 4  Intramural Sports Committee
A. This committee shall coordinate all intramural sporting events according to the procedures adopted by the Office of Student Affairs in conjunction with the Director of Student Activities.
B. This committee shall provide supervision for all intramural events.
C. This committee shall work in conjunction with the Athletic Director on scheduling gym time for events.
D. This committee shall schedule officials for all events for which an official is needed.
E. This committee shall act as a substitute during emergency situations, such as, scorekeeping and refereeing.
F. This committee shall accept responsibility for any athletic event sponsored by Student Government, unless otherwise informed.

Section 5  Academic Affairs and Discipline Committee
A. This committee shall be composed of the First Vice-President and one representative from Student Government.
B. This committee shall work in conjunction with the Vice-President of
Academic Affairs to communicate students’ issues of interest.
C. This committee shall coordinate Faculty and Staff Appreciation Week at least once a year.
D. This committee shall coordinate on-campus academic activities.
E. This committee shall address any issues concerning academics or curriculum at the College.

Section 6  Student Affairs Committee
A. This committee shall examine issues concerning student services.
B. This committee shall advise and recommend policy changes to the administration relating to student services on the campus.
C. This committee shall coordinate educational and awareness programs pertaining to student services.
D. This committee shall work and communicate with the Dean of Student Affairs on issues of interest to the campus community.
E. This committee shall work with students and representatives from residence life in order to address issues and concerns of the campus for food services, bookstore, health and counseling, financial aid, tutoring, residence life, computer services campus facilities and any other student services deemed necessary by student opinion.

ARTICLE XX
General Elections and Regulations

Section 1  All Class Officers and Organizational Queens, with the exception of entering Freshmen, must have a 2.5 cumulative GPA and maintain a 2.3 average while holding that position.

Section 2  In order to become a candidate for office, the student must submit an application for the desired office. A specific deadline shall be set by the Executive Board and/or Director of Student Activities for submission of all applications.

Section 3  No person can simultaneously hold an Executive Board Office and Class Office.

Section 4  There shall be at least two weeks for campaigning before election day. All means of campaigning must be approved by the Executive Board and the Office of Student Activities. Any violations of campaigning rules and regulations will result in automatic disqualification of the candidate.

Section 5  The election shall be held during the month of April each year.

Section 6  All class elections shall be held during the general election.
Section 7  All voting shall be done by secret ballot.

Section 8  The ballots must be counted immediately after the closing of the polls and the completed returns posted.

Section 9  The Dean of Student Affairs or his/her representative will certify and publish the results of Class and Executive Board Officers elections.

Section 10 The members of the Executive Board and Student Affairs staff shall serve as poll keepers on Election Day, along with the Student Government Association Advisor or their representatives.

Section 11  Orientation sessions for the newly elected officers will be held during the period immediately following the election and extending to the end of the Spring Semester.

Section 12  The Annual Installation Services for the newly elected officers shall be held in an assembly during the month of September.

Section 13  Each officer shall repeat the following oath prior to assuming office.

"I, _________________, do solemnly affirm that I will uphold the Constitution of the Student Government Association and the policies of Paine College, and will execute my responsibility of _________________ to the Paine College Student Government Association to the best of my ability."

Section 14  The oath of office shall be administered by the President of the College or his/her representative.

ARTICLE XXI
General Election and Procedures

Section 1  Individuals who are members of the Student Election Committee will conduct all College elections under jurisdiction of the Student Government Association. The Committee shall be chaired by the Parliamentarian.

Section 2  The Student Government Association shall have the right to elect the officers listed under Article III, Section 1.

Section 3  All Class Officers shall be chosen by their respective organization during the designated period of election.

Section 4  Election for officers of the Freshmen Class should be held by the third
week in September of the Fall Semester.

The Editor of the Lion and the Paineite shall be decided upon by the Advisors and approved by the Executive Board. These persons must meet the requirements in Article IV, except Sections 3 and 4. The applicant must possess the following qualifications:
A. Have experience in journalism and publication.
B. Be creative and open-minded so as to broaden the possibilities of the Lion and the Paineite.

Section 5 No candidate for office may be a member of the Student Election Committee.

ARTICLE XXII
Write-In Candidates

Section 1 The Write-In Candidate must meet the qualifications set forth in Article IV. In the event of a Write-In Candidate, the Student Election and Dean of Student Affairs will require the candidate to turn all the information into the Dean's office within 24 hours. The vote count will not be released for any Write-In Candidate who is found ineligible.

Section 2 Write-In Candidates lose all rights to campaign. Any violations of the rules will result in automatic disqualification of the candidate.

ARTICLE XXIII
Campus Organizations

Section 1 Every student group to be recognized as an official campus organization of the student body of Paine College shall be chartered by the Student Government.

Section 2 Applications for charters shall contain pertinent information about the organization’s officers and functions. These applications shall be reviewed and accepted or rejected by the entire voting membership of Student Government at the time of receipt of the application.

Section 3 Charters shall be issued after consideration of the following criteria:
A. The organization must have a constitution which has been accepted or rejected by Student Government subject to review.
B. The organization must have a minimum of one Faculty Advisor and elected officials for the organization.
C. The organization must be in good standing with Student Government.
from the previous year.

Section 4 All charter organizations are eligible to apply for funds distributed by Student Government.

Section 5 All chartered organizations must have a minimum of any combination of at least six meetings or organized activities for the semester, at least two organized activities a semester to remain chartered.

Section 6 All chartered organizations are accountable to Student Government.

Section 7 All organizations report concerns or requests to the First Vice-President. The First Vice-President will report it to the Executive Board.

Section 8 All religious organizations must report any concerns or requests relating to ministry or mission to the Chaplain.

Section 9 All organizations activities/events shall be approved by the Student Union Board of Governors.

Section 10 An updated Constitution, list of officers, and activities of the organization shall be submitted to and retained by the Director of Student Activities and he/she shall work in conjunction with the Secretary of Student Government Association to insure this requirement is fulfilled.

Section 11 Failure to abide by guidelines set forth by the Student Government Association Constitution and By-Laws will result in disciplinary action taken by the Executive Board. Disciplinary action may result in probation, suspension or termination of a charter.

Section 12 The charter, constitution and any information of the suspended organization will be placed in an active file in the Student Government Association office. The organization may be reactivated if it receives a favorable vote from the Executive Board and approval from the Office of Student Affairs.

Section 13 A terminated charter may be founded again the next academic year by following the guidelines for the establishment of an organization on-campus.

ARTICLE XXIV
Funding of Eligible Organizations

Section 1 An organization must be represented at all Student Government
orientations and meetings according to the Article IV, Section 3. If this regulation is not followed, the organization will be less likely to receive funding, unless a valid excuse is given to the Board of Senators.

Section 2  A Student Government Fund Request Form must be completed three weeks prior to the event, activity, or purchase and returned to the Student Government Association office or appointed official.

Section 3  Receipts must be submitted to the Student Government Association or appointed official two weeks, at the latest, after an event, program, or purchase before any funds will be issued. Original receipts and request forms must be placed in the mailbox located in the Student Government Association office.

Section 4  Organizations must submit an evaluation form, no later than two weeks after every event.

Section 5  The Student Government Association must be recognized as a co-sponsor in any literature or announcement made regarding a program or event that is funded by Student Government Association funds.

Section 6  Violation of these regulations will result in the inability to request funds and/or the organization not being chartered the next year.

ARTICLE XXV
Amendments to the By-Laws

Section 1  The Executive Board and/or the Student Government Association may propose amendments to these By-Laws. In cases where the College makes changes in policies and procedures which are reflected in the By-Laws, those changes shall automatically become a part of this document.

Section 2  Procedure
A. Any proposed amendment must be typed.
   B. If proposed by the Executive Board, an amendment must be voted on by the Board of Senators.
   C. If an amendment is proposed by the Student Government Association, it must be voted on by the student body.

Section 3  Ratification
Such an amendment must be ratified when approved by a majority of the Student Government Association.