Revised Student Government Association Constitution

Managed by: Patrice Simpson & Courtneika Hudson
Even if there are no changes you need to keep the document whole. I think that you need to put in the whole Student Government Association Constitution (from pages 127-148) of the Paine College Student Handbook (TMB)

Student Government Association By-Laws

ARTICLE I

Authority and Powers

Section 1 The Student Government Association shall have the power to:

A. Conduct all elections for Student Government Association with the help of Student Affairs and any other election of importance to the entire student body.

B. Make suggestions and recommendations to the College and/or Student Government Boards on planning, execution, and evaluation of its programs.

C. Make any recommendations in writing to any part of the College Community on behalf of the valid interest of the student body.

D. Execute and accomplish plans needed to perpetuate the goals of the Association as reflected by the Constitution.

F. Maintain access to information pertinent to College operations and to higher education in the State of Georgia, other than personal files and student records.

G. Recommend an annual budget close to the end of the academic year to the College and administer the funds allocated to the Student Government Association and all programs funded by it.

H. , as well as recommend allocation of funds to chartered campus organizations for their programs and projects and regulate the use of funds upon the approval of the College.

I. Protect legitimate rights and interest of the student body.

J. Be sole, legitimate,

K.

ARTICLE II

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The Executive Board

The Executive Board shall have the power to:

Section 1 Work with the student body and the College Administration on institutional policies and regulations.

Section 2 Act as a liaison between the student body and College Administration.

Section 3 Provide leadership for the student body.

Section 4

Section 5 Review and approve the finalized budget, in conjunction of meetings and research of the prior Executive Board.

Section 6 Create new agencies that provide educational activities that Student Government believes most closely approaches the needs and desires of the student body.

Section 7 Take an active role in Freshmen Orientation.

Section 8 Maintain.

ARTICLE III

Elections of Executive Board Officers

Section 1 The officers elected to the Executive Board shall be:

President
First Vice-President
Second Vice-President
Recording Secretary
Corresponding Secretary
Treasurer
Parliamentarian
Miss and Mr. Paine College
Miss and Mr. Homecoming

Section 2 The officers of the Executive Board of the Student Government Association shall be elected by majority vote of the student body.
ARTICLE IV
Qualifications

Section 1 All officers and representatives of the Executive Board must be and remain full time Paine College students during their tenure in office.

Section 2 Each officer and representative must have cumulative grade point average of 2.5 or better and must have earned at least a 2.5 GPA (in a minimum of 12 hours) during the semester preceding the elections. The officer or representative must maintain an average of 2.5 during the term in office.

Section 3 To qualify for the Office of Parliamentarian, , Secretary, Treasurer, First Vice-President or Second Vice-President, a person must have earned at least 30 hours at the time of election, or at the time of service.

Section 4 To qualify for the Office of President, a person must have earned at least 60 semester hours and must have previously served in an office in the Student Government in any division.

ARTICLE V
Officers and Duties of the Executive Board

Section 1 Each officer must keep a notebook of all activity planning and progress that shall be passed on to the next year’s officer. Each officer must also assist in maintaining Student Government office hours.

Section 2 It shall be the duty of the President to:

A. Be the official spokesperson and report official recommendations of the Student Government Association to the College Community.

B. Preside over all regular Student Government Association General Assembly meetings and Executive Board meetings.

C. Share with the Treasurer the responsibility for all Student Government Association finances.

D. Special meetings require at least 24-hour notice.

E. Schedule and announce all Executive Board meetings at least two days in advance.

F. Coordinate the duties and activities of the Student Government.
G. Appoint and remove the chairpersons of all Student Government Boards and
which is verified by the Vices President of Student Affairs.
H. Vote at Student Government meetings in the event of a tie.
I. Maintain a relationship with the Student Government Association of other
academic institutions.
J. Assist Student Government Association Advisors in scheduling leadership
workshops for the betterment of all students and the Association.
K. Collaborate with President of the College and the Dean of Student Affairs
concerning any issues of student interest.
L. Appoint members of Executive Board to participate in Student Government.
M. Maintain regularly scheduled office hours for at least two hours per weekday.
N. May serve as the representative to the Paine College Board of Trustees.
O. Submit one article per semester to the College Newspaper and/or web
discussing topics relevant to the Office of the President.

Section 3 It shall be the duty of the First Vice-President to:

A. Assume all powers and responsibilities of the President when the President is
absent or unable to perform the duties of President.
B. Succeed to the Office of the President for the remainder of the term of
office if the President resigns or is removed from office.
C. Preside over Board of Senators meetings as Speaker of the Senate.
D. Monitor the activities of the Board of Senators.
E. Serve as the official representative of the Board of Senators.
F. Oversee the management of the Student Government Association
Constitution and By-Laws.
G. Represent Student Government Association at all appropriate faculty
meetings.
H.

Section 4 It shall be the duty of the Second Vice-President t
A. Serve as Executive Administrator of the Administrative Division.
B. Monitor the academic activities of and pertaining to College policies which deal with all student services.
C. Assist in programming on issues of interest to the campus community.
D. Act as an assistant to the President, carrying out all other assignments as described.
E.

Section 5 It shall be the duty of the Executive Secretary to:

A. Keep an accurate written record of the proceedings of all meetings of the Executive Board, the Board of Senators and General Assembly.
B. Keep an accurate written record of the attendance of each member at all meetings of the Executive Board and the Board of Senators.
C. Provide external communication to students, faculty, administration and the community at large.
D. Create and distribute the advertisements for activities sponsored by the Student Government.
E. Address information management issues pertaining to student needs and services.
F. Submit articles to the College Newspaper and other publications about Student Government activities.
G. Prepare and maintain an annual report of all activities during his/her tenure.
H. Assessment management

Section 6 It shall be the duty of the Press Secretary to:

A. Develop press release and brochures promoting Student Government Association and its activities.
B. Shall be responsible for issuing a monthly report on the activities and progress of SGA to the student body.
C. Shall issue all official Student Government Association press releases to relevant media outlets.
D. Create and maintain Student Government Association websites and email address.
E. Work and communicate closely with the College’s Office of Public relations.

Section 7 It shall be the duty of the Treasurer to:
A. Monitor the activities of and pertaining to College policies which deal with budgetary issues.
B. Share with the President the responsibilities for all Student Government Association finances.
C. Distribute fairly all monies among campus organizations, groups and special requests.
D. Prepare and maintain an annual report of all expenditures during his/her tenure.
E. Work and communicate with the Chief Fiscal Officer on issues of interest of the College community.
F. Monitor and advise all financial officers of the campus organization.
H. 

Section 8 It shall be the duty of the Parliamentarian to:
A. Advise the President with respect to ruling on parliamentarian procedure.
B. Monitor proceedings throughout all meetings of the Executive Board, Board of Senators and General Assembly.
C. Serve as Chairperson of the Student Election Committee. In the event that the Parliamentarian runs for an elected position, the President shall serve as or appoint the Chairperson.
D. 

All officers should submit articles to the press secretary
All officers should provide a written report of all SGA related activities to the secretary on a regular basis (i.e at meetings)
ARTICLE VI
Election of Miss and Mr. Paine College

Section 1 Candidates must have the following qualifications:

A. At least a 2.8 cumulative GPA.
B. Sophomore or Junior status at the time of election.
C. Sterling attributes of character.
D. In good standing with the College with no past or pending disciplinary record.
E. Not have been convicted of any crime.

Section 2 Candidates for Miss and Mr. Paine College will participate in a pageant in which good posture, poise, talent, charisma, and speaking ability will be observed through the following competitions: projection question, formal wear, talent, and popular vote. They will also have an interview that will take place sometime before the pageant. Additionally, candidates will participate in a student forum with questions from the student body and the student body will cast their vote for the candidate of their choice during general elections.

Section 4 Miss and Mr. Paine must sponsor at least two activities each semester, totaling four for the entire year.

Section 5 Miss and Mr. Paine-Elect, will plan the Coronation and special events

All participants are to sign an agreement to comply with the rules and regulations set by Miss and Mr. Paine-Elect in order to participate in Coronation.
Section 6  The pageant for Miss and Mr. Paine will be held in the month of March

Section 7  The duties and responsibilities of Miss and Mr. Paine College are:

A.  Promoting College spirit.

B.  Serving as official ambassador of the College.

C.  Plan, participate, and take an active role in the week of Paine fest along with other colleagues entitled.

D.  Performing other duties as requested by the President and the Office of Public Relations.

E.  Choose Royal Court Advisors for the academic year.

Section 8  Miss and Mr. Paine College must keep a notebook of all activity planning and progress that shall be passed on to the next year’s officer. They must also assist in maintaining Student Government office hours.

Section 9  Royal Court is an entity of Miss and Mr. Paine College and consists of:

A.  1st and 2nd Attendants to Miss and Mr. Paine College

B.  Class Queens and Kings (Freshman, Sophomore, Junior, and Senior)

C.  Royal Court is a member of the Board of Senators

Section 10  Royal Court members are to sponsor at least one activity a semester, totaling two activities for the year.

Section 11  Royal Court members are to follow any rules and regulations set forth by the Royal Court Advisor along with Miss and Mr. Paine College.

Section 12  Royal Court members may be removed for negligence or irresponsibility in performing the duties of their offices.

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A. The Royal Court advisor shall make the final decision if the member will be impeached or not.

ARTICLE VII

Election of Miss and Mr. Homecoming

Section 1  Candidates for Miss and Mr. Homecoming must have the following qualifications:

A. At least a 2.5 cumulative GPA.
B. Sophomore or Junior status at the time of election.

Section 2  Candidates for Miss and Mr. Homecoming must possess the following qualities:

A. Sterling attributes of character
B. Poise
C. Speaking ability
D. Charisma
E. School spirit

Section 3  Popular vote shall determine the winning candidates for Miss and Mr. Homecoming.

Section 4  Miss and Mr. Homecoming shall assist in planning, participating and taking an active role in Homecoming events.
Section 5  Miss and Mr. Homecoming must keep a notebook of all activity planning and progress that shall be passed on to the next year’s officer. They must also assist in maintaining Student Government office hours.

ARTICLE VIII

Impeachment Proceedings

Section 1  All Executive Board Officers—Miss Paine, Mr. Paine—Miss and Mr. Homecoming, may be impeached for negligence or irresponsibility in performing the duties of their offices.

Section 2  After receipt of a written complaint from the student that clearly outlines the alleged offense, the Dean of Students and Vice President for Student Affairs, at their own discretion, will review the case with the officer up for impeachment, then decide if any further action is needed.

Section 3  The impeachment process shall begin upon the decision from the Dean of Students and Vice President for Student Affairs. A committee of seven assembled by the Student Government Association shall investigate the charges. No later than seven (7) days after the Dean of Students and Vice President for Student Affairs decided to proceed with the case, the Committee shall report its findings to the Student Government Association.

Section 4  A vote of two-thirds of the committee shall be required for removal from office. If the impeachment vote stands, the penalty shall be removal from office.

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Section 5  Charges may be appealed to the Dean of Student Affairs at any time after a decision has been rendered as long as it is before the current term ends. No later than seven (7) days after the appeal will a decision be made.

ARTICLE IX
The Board of Senators

Section 1  The Board of Senators shall consist of a representative from each class, administrative branch, council of presidents, royal court and five Senators-at-Large.

ARTICLE X
Purpose of the Board of Senators

The purpose of the Board of Senators is to:

Section 1  Act as an intermediary between the Executive Board and campus organizations and to bring clubs and organizations closer together in the hopes of promoting widespread involvement.

Section 2  Assist in the governance of and distributing funds to campus organizations.

Section 3  Find effective solutions to problems concerning the student body.

Section 4  Assist students in making significant contributions to the total campus community.

Section 5  Represent the needs and interests of the students within the rules and regulations of the College.
Section 6  Insure that all necessary elections and balloting are fair.

ARTICLE XI

Duties and Functions of the Board of Senators

Section 1  It shall be the duties of the Board of Senators to:

A.  Attend all Government Association General Assembly and Legislative meetings.

B.  Plan, participate and take an active role in Student Government functions.

C.  Be an active member in at least one Student Government Committee or Board.

D.  Bring any information and issues that may be of concern or interest to their constituency.

E.  Make regular announcements of upcoming events and communicate issues pertinent to students.

F.  Strive to foster a closer relationship between classmates and faculty.

G.  Strive to provide a means for expression of student’s opinion and open discussion.

I.  Vote to determine the fair distribution of funds amongst campus Organizations.

Section 2  The Officers of the Board of Senators shall be selected by majority vote of those present.

Section 3  The First Vice-President shall serve as Speaker of the Senate.

Section 4  When a Senator is unable to attend a meeting, he/she shall notify the
Speaker of the Senate in writing at least 24 hours prior to the commencement of the meeting. He/She should find an individual from his/her constituency to take his/her place. The substitute individual will not have the Senator’s voting rights.

Section 5 Each Senator shall have one vote. If a Senator is unable to be present at a meeting, the Senator must forward his/her vote, sealed in an envelope and submit it to the Speaker of the Senate, no later than one day after the vote has been taken. The Executive Board, except for the President, has the same voting privileges as the Legislative Senators. The President shall vote only in the event of a tie.

Section 6 A Senator shall be declared ineligible to serve for any of the following reasons:

A. Any Senator having two or more unexcused absences, or three or more excused absences. Unexcused absences are indicated when the Senator does not notify the Speaker of the Senate in writing of the Senators missing a meeting and/or by not acquiring an alternate to represent the Senator at the meeting. The Executive Board shall evaluate reasons for missing meetings and determine the validity of these excuses.

B. Attendance at committee meetings is mandatory. One to three absences may be permitted at the discretion of the member serving as Chair of the Committee. The Committee Chair shall announce the number of absences allowed at the first committee meeting.

C. Any Senator not participating, planning and taking an active role in Student Government functions as determined by the Executive Board shall be declared ineligible to serve.
Section 7  In the case of a Senator being declared ineligible:

A. For class and major Senators, the Executive Board shall appoint a replacement.

B. For organizational Senators, the Executive Board must approve the appointment made by the organization.

C. Additionally, a penalty may be levied against the funding provided for the organization. Any member having declared three or more replacements shall not be eligible for membership the following year.

Section 8  The Board must keep a notebook of all activity planning that shall be passed on to the next year’s officer. The Board must also assist in maintaining Student Government office hours.

ARTICLE XII

The Lions Activity Board

The purpose of the Lions Activity Board is to:

Section 1  Act as the planning and administrative tool in campus events and activities hosted by campus organizations and to bring about organized methods of hosting for campus organizations. To incorporate help with Student Government Association in planning campus events such as Paine Fest, Homecoming, etc.
Section 2 Provide entertainment for the College Community.

Section 3 Promote College spirit.

Section 4 Orchestrate the activities and/or events of all campus organizations.

ARTICLE XIII

Duties and Functions of the Lions Activity Board

Section 1 The members of the Lions Activity Board be selected by appointment from the Executive Board with the approval of the Dean of Student Affairs.

Section 2 The members of the Lions Activity Board shall preside over all operations within the criteria and regulations set by the Executive Board Members. In addition, members shall make sure the Lions Activity Board is serving its stated purpose.

Section 3 The Lions Activity Board shall approve the date, time and place of all activities and/or events of campus organizations.

Section 4 They shall organize campus functions fairly and in good timing.

Section 5 The Lions Activity Board shall work closely with the Office of Student Affairs.

Section 6 The Lions Activity Board shall assist the Board of Senators in monitoring
the operations of campus organizations.

Section 7  The Lions Activity Board shall keep accurate records of organizational operations. The Board must keep a notebook of all activity planning that shall be passed on to the next year’s officer.

ARTICLE XV

The Student Initiated Volunteer Board

Section 1  The Student Initiated Volunteer Board shall consist of members of the Executive Board, Board of Senators and various members of the student body.

ARTICLE XVI

Purpose of the Student Initiated Volunteer Board

Section 1  The purpose of the Student Initiated Volunteer Board is to:

Act as an intermediary between the campus community and the surrounding community in the College’s attempt to interact with its surrounding community.

ARTICLE XVII

Duties and Functions of the Student Initiated Volunteer Board

Section 1  The members of the Student Initiated Volunteer Board shall be selected by appointment from the Executive Board with the approval of the Dean of Student Affairs.

Section 2  The members of the Student Initiated Volunteer Board shall preside over all operations within the criteria and regulations set by the Executive Board. Members shall make sure the Student Initiated Volunteer Board is serving its stated purpose.
Section 3 — The Student Initiated Volunteer Board shall coordinate and/or locate volunteer opportunities in the community for the student body.

Section 4 — The Student Initiated Volunteer Board shall coordinate a humanitarian project each semester for the campus.

Section 5 — The Student Initiated Volunteer Board shall keep accurate records of Board interaction operations.

Section 6 — The Board must keep a notebook of all activity planning that shall be passed on to the next year’s officer.

ARTICLE XV
Standing Committees

Section 1 — Standing committees for the Student Government Association shall be as follows: Student Election Committee, Publication Board, Intramural Sports, Academic Affairs, Christian Life and Discipline and Student Affairs.

Section 2 — Each standing committee will consist of a chairperson, who will be appointed by the President and confirmed by a vote of senators; and members who will be assigned to these committees by the President and confirmed by a vote of the senators.

Section 3 — Chairpersons of standing committees shall serve for one academic year. If a chairperson is unable to serve or the chair’s position becomes vacant, the President may appoint a chairperson pro temp to service.

Section 4 — Each standing committee must keep a notebook of all activity planning.
that shall be passed on to the next year’s officer.

ARTICLE XIX

Duties of Standing Committees

Section 1  Student Election Committee
A.  This committee shall be composed of the Parliamentarian and at least one representative from Student Government.
B.  This committee shall oversee the electoral process and select additional members, if necessary, to carry out this process. The committee shall be responsible for the preparation, supervision and the tabulation of election ballots.
C.  This committee shall be responsible for corresponding with all participating candidates about elections.

Section 2.  Christian Life Committee
(Add the responsibilities of this committee back in)

Section 2  Publication Board
A.  This committee shall be composed of the Secretary and at least one representative from Student Government.
B.  This committee shall assist in the publication of campus literature, such as, the College Newspaper and the College Yearbook.
C.  This committee shall present opportunities for students to be involved in campus publications.

Section 3  Intramural Sports Committee
A.  This committee shall coordinate all intramural sporting events
according to the procedures adopted by the Office of Student Affairs in conjunction with the Director of Student Activities.

B. This committee shall provide supervision for all intramural events.

C. This committee shall work in conjunction with the Athletic Director on scheduling gym time for events.

D. This committee shall schedule officials for all events for which an official is needed.

E. This committee shall act as a substitute during emergency situations, such as, scorekeeping and refereeing.

F. This committee shall accept responsibility for any athletic event sponsored by Student Government, unless otherwise informed.

Section 4  
Academic Affairs and Discipline Committee

A. This committee shall be composed of the First Vice-President and one representative from Student Government.

B. This committee shall work in conjunction with the Vice-President of Academic Affairs to communicate students’ issues of interest.

C. This committee shall coordinate Faculty and Staff Appreciation Week at least once a year.

D. This committee shall coordinate on-campus academic activities.

E. This committee shall address any issues concerning academics or curriculum at the College.

F. The First-Vice President shall serve on all disciplinary hearing committees or a representative from Student Government Association Executive board.

Section 5  
Student Affairs Committee

A. This committee shall examine issues concerning student services.

B. This committee shall advise and recommend policy changes to the
administration relating to student services on the campus.

C. This committee shall coordinate educational and awareness programs pertaining to student services.

D. This committee shall work and communicate with the Dean of Student Affairs on issues of interest to the campus community.

E. This committee shall work with students and representatives from residence life in order to address issues and concerns of the campus for food services, bookstore, health and counseling, financial aid, tutoring, residence life, computer services campus facilities and any other student services deemed necessary by student opinion.

ARTICLE XX

General Elections and Regulations

Section 1  All Class Officers and Organizational Queens, with the exception of entering Freshmen, must have a 2.8 cumulative GPA and maintain a 2.5 average while holding that position.

Section 2  In order to become a candidate for office, the student must submit an application for the desired office. A specific deadline shall be set by the Executive Board and/or Director of Student Activities for submission of all applications.

Section 3  No person can simultaneously hold an Executive Board Office and Class Office.

Section 4  No person currently serving on Student Government Association board can assist or openly support any candidate for election for any class office; such as internet groups, or campaign team.
Section 5  There shall be at least one week for campaigning before election day. All means of campaigning must be approved by the Executive Board and the Office of Student Activities. Any violations of campaigning rules and regulations will result in automatic disqualification of the candidate.

Section 6  The election shall be held by the third week of April each year.

Section 7  All class elections shall be held during the general election.

Section 8  All voting shall be done by secret ballot on the following Tuesday of campaign week.

Section 9  The ballots must be counted immediately after the closing of the polls and the completed returns will be announced the following Wednesday during chapel. Numerical statistics will not be posted, but will be presented to the candidate upon request.

Section 10  The Dean of Students and Vice President for Student Affairs or his/her representative will certify and publish the results of Class and Executive Board Officers elections.

Section 11  The members of the Executive Board along with Student Affairs staff shall serve as poll keepers on Election Day, along with the Student Government Association Advisor or their representatives.

Section 12  Orientation sessions for the newly elected officers will be held during the period immediately following the election and extending to the end of the
Spring Semester.

Section 13  The Annual Installation Services for the newly elected officers shall be held in a Chapel assembly during the month of September.

Section 14  It is mandatory that immediately following the election the newly elected officers plan a retreat for the academic year as well as a student leadership conference for the upcoming academic year. Any issues with funds can be reported and resolved to the Vice President of Student Affairs or the President of the College.

Section 15  Each officer shall repeat the following oath prior to assuming office.

"I, _________________, do solemnly affirm that I will uphold the Constitution of the Student Government Association and the policies of Paine College, and will execute my responsibility as _________________ to the Paine College Student Government Association to the best of my ability."

Section 16  The oath of office shall be administered by the President of the College or the President’s representative.

Section 17  In the event there is a vacancy in a Student Government Board position, a special election can be held during any month to fill the position. Proceedings will follow the aforementioned guidelines.

ARTICLE XXI

General Election and Procedures

Section 1  Individuals who are members of the Student Election Committee will conduct all College elections under jurisdiction of the Student Government Association. The Committee shall be chaired by the Parliamentarian.
Section 2  The Student Government Association shall have the right to elect the officers listed under Article III, Section 1.

Section 3  All Class Officers shall be chosen by their respective organization during the designated period of election.

Section 4  Election for officers of the Freshmen Class should be held by the third week in September of the Fall Semester.

The Editor of the Lion and the Paineite shall be decided upon by the Advisors and approved by the Executive Board. These persons must meet the requirements in Article IV, except Sections 3 and 4. The applicant must possess the following qualifications:

A.  Have experience in journalism and publication.
B.  Be creative and open minded so as to broaden the possibilities of the Lion and the Paineite.

Section 5  No candidate for office may be a member of the Student Election Committee.

ARTICLE XXII

Write-In Candidates

Section 1  The Write-In Candidate must meet the qualifications set forth in Article IV. In the event of a Write-In Candidate, the Student Election and Vice President of Student Affairs will require the candidate to turn all the information into the Office of Student Affairs within 24 hours. The vote count will not be released for any Write-In Candidate who is found ineligible.

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Section 2  Write-In Candidates lose all rights to campaign. Any violations of the rules will result in automatic disqualification of the candidate.

ARTICLE XXIII
Campus Organizations

Section 1  Every student group to be recognized as an official campus organization of the student body of Paine College shall be chartered by the Student Government.

Section 2  Applications for charters shall be obtained from the Student Government or Student Activities, and shall contain pertinent information about the organization’s officers and functions. These applications shall be reviewed and accepted or rejected by the entire voting membership of Student Government within two weeks of the time of receipt of the application.

Section 3  Charters shall be issued after consideration of the following criteria:
A. The organization must have a constitution which has been accepted or rejected by Student Government subject to review.
B. The organization must have a minimum of one Faculty Advisor and elected officials for the organization.
C. The organization must be in good standing with Student Government from the previous year.

Section 4  All charter organizations are eligible to apply for funds distributed by Student Government.

Section 5  All chartered organizations must have a minimum of any combination of at least six meetings for the semester, and at least two organized activities a semester to remain active.
Section 6 All chartered organizations are accountable to Student Government. And must reapply at the start of each academic year to remain active.

Section 7 All organizations report concerns or requests to SGA’s First Vice-President.

SGA’s First Vice-President will report it to the Executive Board.

Section 8 All religious organizations must report any concerns or requests relating to ministry or mission to the First Vice President.

Section 9 All organizations activities/events shall be approved by the Director of Student Activities, and the Student Government.

Section 10 An updated Constitution, list of officers, and activities of the organization shall be submitted to and retained by the Director of Student Activities and he/she shall work in conjunction with the Secretary of Student Government Association to insure this requirement is fulfilled.

Section 11 Failure to abide by guidelines set forth by the Student Government Association Constitution and By-Laws will result in disciplinary action taken by the Executive Board. Disciplinary action may result in probation, suspension or termination of any registered organization.

Section 12 The charter, constitution and any information of the suspended organization will be placed in an active file in the Student Government Association office. The organization may be reactivated if it receives a favorable vote from the Executive Board and approval from the Office of Student Affairs.

Section 13 A terminated organization may be reactivated again the next academic year by following the guidelines for the establishment of an organization on campus.

ARTICLE XXIV
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Funding of Eligible Organizations

Section 1 An organization must be represented at all requested Student Government orientations and meetings according to the Article IV, Section 3. If this regulation is not followed, the organization will be less likely to receive funding, unless a valid excuse is given to the Board of Senators.

Section 2 A Student Government Fund Request Form must be completed three weeks prior to the event, activity, or purchase and returned to the Student Government Association office or appointed official.

Section 3 Receipts must be submitted to the Student Government Association or appointed official two weeks, at the latest, after an event, program, or purchase before any funds will be issued. Original receipts and request forms must be placed in the mailbox located in the Student Government Association office.

Section 4 Organizations must submit an evaluation form, no later than two weeks after every event.

Section 5 The Student Government Association must be recognized as a co-sponsor in any literature or announcement made regarding a program or event that is funded by Student Government Association funds.

Section 6 Violation of these regulations will result in the inability to request funds and/or the organization not being chartered the next year.