



**PAINÉ COLLEGE
AUGUSTA, GA 30901
REQUEST FOR PRESIDENTIAL PARTICIPATION**

Please use this form to request that Dr. George C. Bradley, President of Paine College speak at an event.

Date of Request:

Department/Organization:

Requesting Person/Point of Contact:

Telephone #:

E-Mail:

Date of Event:

Start Time:

End Time:

Requested Time of Arrival:

Speaking Time Allotted:

Academic Regalia Required: Yes No

Dress Attire:

Tina Marshall-Bradley's attendance requested? Yes No

If so, dress attire:

Location: (Street address/City/Town, State) :

Facility being used:

Description of event or activity:

Requested action by President:

Keynote Welcome Remarks Other

Description of audience (Briefly describe whom & make-up):

Suggested points to make in remarks:

Signature of Requestor

Date

Phone Number/Extension